

Lewes District Council



**Council Agenda
for the
Annual Meeting of the
Council
to be held on
25 May 2011**

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

Lewes House, Lewes
17 May 2011

Jenny Rowlands
Chief Executive

Lewes District Council



Council Meeting

Councillors are kindly requested to switch off their mobile phones prior to the commencement of the meeting.

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

17 May 2011

To: The Members of the Council

You are hereby summoned to attend the Annual Meeting of **the Council** on 25 May 2011 at 14:30 in The Chamber, Pelham House, St Andrew's Lane, Lewes when it is proposed to transact the following business:

1 Election of the Chair of the Council

Councillors E E J Russell and S Saunders have been nominated for the office of Chair of the Council.

Following the election of the Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person

elected to be Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

2 Appointment of the Vice-Chair of the Council

Councillors M A Cutress and P Gander have been nominated for the office of Vice-Chair of the Council.

Following the appointment of the Vice-Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person appointed to be Vice-Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

3 Minutes

To confirm and sign the Minutes of the meeting of the Council held on 27 April 2011 (copy previously circulated).

4 Apologies for Absence

5 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct

6 Announcements

To receive any announcements from the Chair of the Council or the Chief Executive.

A list of the Chair of the Council's engagements since the Meeting of the Council on 27 April 2011 is enclosed.

Attached Documents:

[Chair of the Council's engagements](#)

[Report of the Returning Officer as to Councillors Elected to the Council on 5 May 2011](#)

7 Election of Leader of the Council

To elect the Leader of the Council (who will be the Chair of the Cabinet).

Attached Documents:

[Election of Leader of the Council - Document entitled "Explanation of 'Strong Leader' and Cabinet Model"](#)

8 Appointments

(a) To note the Leader of the Council's appointments to Cabinet (in addition to the Leader) and to note their individual areas of responsibility.

(b) To consider proposals for the appointment of members and Chairs of Committees and other bodies (Report herewith).

(c) To consider proposals for the appointment of members to serve on outside and joint bodies (Report herewith).

Attached Documents:

[Appointments - Appointments 2011/12 - Report](#)

9 Appointment of Town/Parish Councillors and Independent Members of the Standards Committee

To appoint the Town/Parish Councillors and Independent Members of the Standards Committee.

Notification of nominations of the Town/Parish Councillors, as made by the District Association of Local Councils, will be reported at the meeting if available.

It is recommended that the three Independent members who were appointed to the Committee for the 2010/11 municipal year, namely Mr G R Eysenck, Mr E P O Mercer and Mrs J Redman be re-appointed for the current municipal year.

10 Notice of Appointment of Leaders and Deputy Leaders

Notices of the following appointments have been received:

Deputy Leader of the Majority Group - Councillor A T Jones
Leader of the Minority Group - Councillor J N MacCleary
Deputy Leader of the Minority Group - Councillor (name to be advised)

11 Substitute Members

To appoint all members of the Council to the "approved list" of members appointed to act as substitute members in accordance with Council Procedure Rule 4.

12 Questions from Members of the Public

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

13 Petitions

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

14 Written Questions from Councillors

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

15 Ward Issues

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the

commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

16 The Council Plan 2011/2012

To consider the draft Council Plan (Report herewith).

Jenny Rowlands
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone: 01273 484118.